

Agenda Item Details

Meeting	Apr 25, 2019 - Regular Board of Trustees Meeting
Category	10. ACTION ITEMS
Subject	H. 109. Authorization to execute a contract with Impact Sciences to provide California Environmental Quality Act (CEQA) Compliance Services to the District from May 1, 2019 through December 31, 2020, for a not-to-exceed amount of \$719,297 and that authorization be hereby given to create a separate contingency fund of \$200,000 for the purpose of providing additional testing, studies and reports as may be required to complete the work of this Contract as needs arise during the CEQA Process
Type	Action
Fiscal Impact	Yes
Dollar Amount	919,297.00
Budgeted	Yes
Budget Source	2001/2005 Bond Funds
Recommended Action	That authorization be hereby given to execute a contract with Impact Sciences to provide California Environmental Quality Act (CEQA) Compliance Services to the District from May 1, 2019 through December 31, 2020, for a not-to-exceed amount of \$719,297 and that authorization be hereby given to create a separate contingency fund of \$200,000 for the purpose of providing additional testing, studies and reports as may be required to complete the work of this Contract as needs arise during the CEQA Process.
Goals	<p>Core Values of the Board of Trustees</p> <p>1. EDUCATIONAL MASTER PLAN</p> <p>2. FMP AND BOND CASE STATEMENT</p>

EXPLANATION AND ANALYSIS: Conduct appropriate scoping activities to identify issues and define the proposed project and alternatives for analysis; meet on an ongoing basis as appropriate with community and affected agency representatives, district administrators, master planners, and associated consultants already under contract at the District; prepare, maintain and implement a CEQA processing schedule to assure efficient and timely preparation and processing of the appropriate environmental clearance, and if necessary, the EIR.

- Review and study the existing conditions at CCSF including existing academic programs and policies.
- Perform environmental site assessment, analyze potential environmental impacts and develop mitigation measures.
- Prepare and distribute the initial study and notice of preparation;
- Prepare Administrative Draft environmental documents;
- Prepare and circulate draft environmental document;
- Conduct public hearings and meetings, as required;
- Prepare administrative environmental impact report document;
- Present draft and final report to the Board; and
- Conduct meetings with jurisdictional agencies as required.
- Prepare the Final EIR with responses to comments, findings of fact and statement of overriding considerations (if applicable), mitigation monitoring program, certifying resolution, notice of determination and related documentation;

As a point of clarification, the scope of services also specifically includes preparation, submission, and administration of the following deliverables as required by the CEQA process for this project:

1. Notices of Exemption
2. Negative Declaration
3. Mitigated Negative Declarations
4. Environmental Impact Report

SOURCE OF FUNDS: This contract will be paid by the 2001/2005 Bond Funds. Utilization of funds for this purpose has been reviewed with Bond Counsel.

PROCUREMENT AND SELECTION PROCESS:

The District used a comprehensive outreach effort to encourage prospective firms and sub-consultants to respond to the "Request for Qualifications/Proposals" (RFQ/P 2019-238) including public advertisement and distribution to the City's Contract Monitoring Division list of Small Local Business Enterprises (SLBE). In addition, firms that were pre-qualified with CCSF's RFQ# 169 were permitted to submit without re-qualifying.

A total of four firms submitted responses on 4/16/19, and Impact Sciences was selected through the following process:

- Request for Qualification/Proposals (RFP) were requested from the prequalified pool and a public advertisement.
- Proposals were reviewed and scored by CCSF staff and Bond Program consultants. The scoring was based on proposal content, staff and firm experience.
 - Impact Sciences Score: 108
 - ICF Score: 103
 - AECOM Score: 90
 - SWCA Score: 89
- The panel consisted of CCSF of Facilities and Construction and Bond Program consultants who narrowed down the selection to the top two firms and Impact Sciences was selected based on the best overall value exemplified by the following:
 - Completeness of the scope of work
 - Quality of the firm and the staff
 - They have the highest % of SLBE participation (total of 44%)

RFP/Q 2019-238 required that all responding firms follow the requirements of the District's Small Local Business Enterprise (SLBE) Policy. The successful firm demonstrated a due diligence effort resulting in 44% SLBE participation.

SUBMITTED BY: Dr. Rueben Smith, Senior Vice Chancellor of Facilities, Capital Planning, and Public Safety

Motion & Voting

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Motion by Brigitte Davila, second by Tom Temprano.

Final Resolution: Motion Carries

Yea: Alex Randolph, Brigitte Davila, Ivy Lee, John Rizzo, Thea Selby, Tom Temprano